

## Data Collector

### Job Description

<b>Job Title:</b>	<b>Data Collector</b>
<b>Department:</b>	<b>Community Building &amp; Empowerment (CB&amp;E)</b>
<b>Reporting To:</b>	<b>Block Captain/Real Estate Development Project Manager</b>
<b>Location:</b>	<b>Waterbury, CT</b>
<b>Salary:</b>	<b>\$480 Monthly Stipend</b>
<b>Days/Hours:</b>	<b>Thursdays, Fridays, Saturdays (Various Times)</b>

#### **JOB DESCRIPTION:**

Data Collectors work in the Crownbrook and South End neighborhoods collecting resident feedback about quality of life, neighborhood assets, and more!

#### **RESPONSIBILITIES:**

Data Collectors work in the Crownbrook & South End Neighborhoods, 2-3 days/ week. These teams will collect responses to a resident survey and track/identify assets in the community.

- Attend initial surveying training
- Communicate effectively with Block Captain to address any project hurdles
- Inform residents about the NEST asset mapping project and it's benefits to the community
- Inform residents about the free services and programming at NEST
- Explain and answer questions regarding the asset mapping project, data collection, and results

#### **QUALIFICATIONS/EXPERIENCE:**

- Proven ability to work both independently, with limited supervision, and with a team
- Excellent verbal, analytical and communications skills
- Fluent in Spanish (preferred)
- Commitment to maintaining high performance standards and attention to detail
- Ability to canvass and walk multiple blocks of the neighborhood

#### **WORK SCHEDULE:**

Thursday, 5:30pm – 7:30pm

Saturday, 10am – 2pm

Sunday, 2pm – 6pm

#### **HOW TO APPLY:**

[Click here](#) to visit our website and complete a short application.

#### **CONTACT:**

For questions or more information, contact Ian Blake, *Real Estate Development Project Manager*, [ian@nestct.org](mailto:ian@nestct.org).

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Since 1980, NEST (formerly known as Neighborhood Housing Services of Waterbury (NHSW)) has ensured successful, sustainable homeownership for people of all income levels and backgrounds. NEST is a NeighborWorks America affiliate organization with a passion for creating homeowners and revitalizing neighborhoods